

Unitarian Universalist Association of Congregations

Holdeen India Program



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Director

Unitarian Universalist Holdeen India Program APPLICATION FORM

The Unitarian Universalist Holdeen India Program (UUHIP) works with the most oppressed and marginalized peoples in India in their struggle to promote human rights and economic and social justice. We focus on organizations of those excluded or exploited on the basis of gender, caste, class, ethnicity, religion or sexual orientation.

We are interested in an overview of your organization's mission, objectives, strategies, leadership, governance, work, impact and plans for the future. Please provide the following information as specifically and briefly as possible. (5 – 10 pages)

I. CONTACT INFORMATION

1. Name of your organization, director, mailing address, telephone and fax numbers, email and website.
2. Date of application
3. Legal Status
4. Bank Account Information
Name of Bank:
Bank Branch: (required)
Bank Street Address:
Bank Tel:
Account No:
Swift Code: (required for international transfers)
5. FCRA Number:

II. ORGANIZATION INFORMATION

1. What year was your group formed? Why did you create a new organization?
2. What is your organization's mission, main objective and overall approach?
3. Who is your primary constituency; what is their role in your organization and its governance?
4. How did you learn about UUHIP? What year did you become a UUHIP partner? (if applicable)

III. ORGANIZATION'S GOVERNANCE AND LEADERSHIP

1. What is your organization's structure?
2. Please describe your leadership, management, staff and members and their roles in decision making. Specify number of staff and members. (F/M)
3. Please describe how you identify and strengthen new leaders, staff and members?

4. How do you promote women's rights, leadership, empowerment and gender equality?
5. What are your strategies to increase your organization's strength, effectiveness, influence and growth?
6. What have been the challenges to your organization over the last 3 years and how have you dealt with them?

IV. ORGANIZATION'S WORK

1. What are the most important issues you address?
2. Please describe the specific strategies, initiatives and actions you have taken to address these issues?
3. How has your organization made a critical difference in peoples' lives and conditions? Please give specific examples.
4. What is your relationship to other organizations, networks and movements working on similar issues?
5. Please describe how you monitor and assess your progress and effectiveness.
6. What are the major lessons you have learned about what strategies are most effective in bringing about change?
7. How is the changing context in India affecting your organization and its work?
8. What specific goals do you want to achieve over the next 3-5 years?

V. FINANCIAL INFORMATION

1. What is your organization's total annual budget? Please include an audited account statement or financial report. (Either email or via post.)
2. Please list all sources of funds, donations and contributions.
3. What amount are you requesting from UUHIP?
4. How is UUHIP funding critical to your organization's work?
5. Please complete the following budget.

Unitarian Universalist Holdeen India Program

Budget Category	Amount
1. Salaries a. Staff	
b. Consultants/Honorarium (list purpose, e.g. training, technical assistance)	
2. Infrastructure (space, equipment)	
3. Transportation (specify)	
4. Materials (training, publications, etc.)	
5. Communications (mail, phone, fax, email)	
6. Office and Other Equipment and Supplies	
7. Other (specify)	
TOTAL	